**TOOLBOX TALK 15**

**DO’S AND DONTS ON SCAFFOLDING**

**DO NOT** climb scaffold unless you are a trained scaffolder.

**DO** use the ladder access or the stairs.

**DO NOT** remove any scaffold tie yourself, unless you are a scaffolder.

**DO** get a scaffolder to do it, so that he can position an alternative tie.

**DO NOT** make working platforms (however low) out of planks placed on blocks, bricks or oil drums.

**DO** use a properly constructed platform with double guardrails and toe boards not trestles. Bandstands must not be used over 600 high or for heavy works.

**DO NOT** move ladder access points yourself.

**DO** ask your Supervisor to get a scaffolder to do it, if you need it moved.

**DO NOT** remove cross braces from scaffolding.

**DO** see yourSupervisor if cross braces is in your way.

**DO NOT** dig trenches under scaffolds.

**DO** ensure that strengthening works are carried out by scaffolders if trenches are permitted.

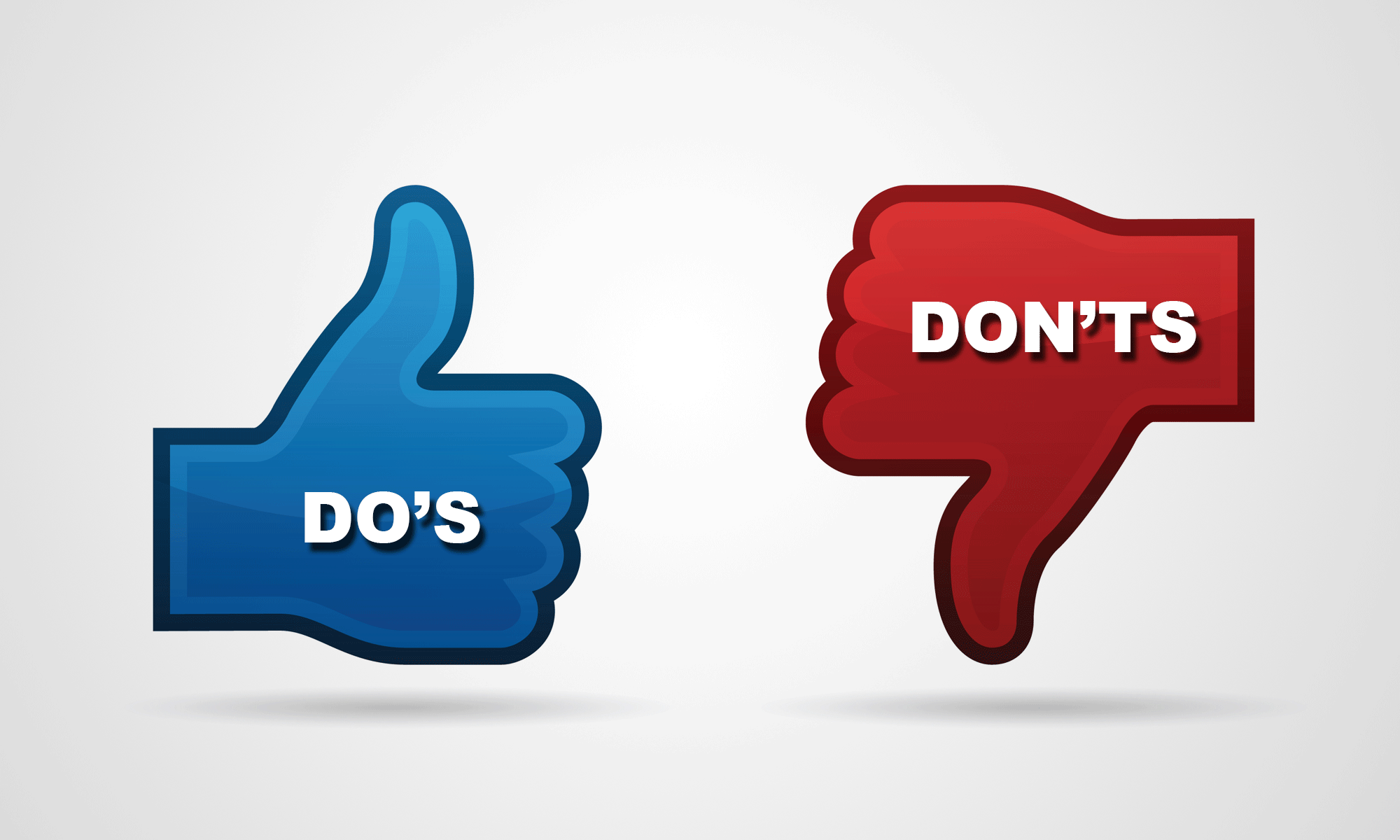
**DO NOT** remove boards from the platform for any purpose.

**DO** report any gaps or ‘traps’ in the scaffold to your Supervisor.

**DO NOT** stack materials in centres of bays or above guardrail height.

**DO** stack adjacent to the standards or uprights and consider the weights.

**REMEMBER DO NOT INTERFERE WITH ANY SCAFFOLD COMPONENT.**



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| **Date** |  | | **Presented By** |  |
| **Time** |  | | **Project (If Applicable)** |  |
| Acknowledgement | I hereby acknowledge that I have received and understand the attached Toolbox Talk. I accept the responsibility of implementing it in my section and ensuring that all relevant line personnel within my area of responsibility are informed and comply accordingly. Any person relieving me or taking over my area of responsibility will also be informed accordingly by myself. | | | |
| **Name** | | **Surname** | | **Signature** |
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