

## THENJIWE SUPPLIES & REPAIRS


Reference Number	TSR/APP/013	<b>LADDER INSPECTOR APPOINTMENT</b>	 <b>THENJIWE</b> <small>SUPPLIES &amp; REPAIRS</small>
Implementation Date	03.12.2018		
Revision / Amendment Number	0		
Revision / Amendment Date	03.12.2018		

I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
representing <b>THENJIWE SUPPLIES &amp; REPAIRS</b> hereby appoint,		
	<b>ANDRÉ-CHARL DU PLESSIS</b>	<b>8802115215080</b>
with the duty of <u>Ladder Inspector, GSR 13 (a)</u> and your area of responsibility is as follows;		
<b>MACSTEEL HEADOFFICE</b>		
	<b>04/12/2018</b>	<b>04/12/2019</b>

Your duties will include but not limited to;

- Ensuring that every ladder is constructed of sound material and is suitable for the purpose for which it is used.
- Ensuring that ladders are fitted with non-skid devices at the bottom ends and hooks or similar devices at the upper ends of the stiles, which shall ensure the stability of the ladder during normal use.
- Ensuring that a ladder is lashed, held or secured whilst being used as to ensure the stability of the ladder under all conditions and at all times.
- Ensuring that no employee shall use or given permission to use a ladder, if it has rungs fastened to the stiles only by means of nails, screws, spikes or in like manner.
- Ensuring that no employee shall use or given a permission to use a ladder, if it has rungs which have not been properly let into the stiles: Provided that in the case of welded ladders or ladders of which the rungs are bolted or riveted to the stiles, the rungs need not be let into the stiles.
- Ensuring that a ladder has no damaged stiles, or damaged or missing rungs.
- Ensuring that no employee shall use or permitted to use a ladder, which is required to lean against an object for support, if it is 9 metres longer.
- Ensuring that the wooden ladders are constructed of straight-grained wood, free from defects, and with the grain running the length of the stiles and rungs.
- Ensuring that the wooden ladders are not painted or covered in any manner, unless it has been established that there are no cracks or other inherent weaknesses: Provided that ladders may be treated with oil or covered with clear varnish or wood preservative.
- Ensuring that a fixed ladder which exceeds 5 metres in length and is attached to a vertical structure with an inclination to the horizontal level of 75 degrees or more has its rungs at least 150 mm away from the structure to which the ladder is attached.
- Ensuring that it is provided with a cage, which extends from a point not exceeding 2,5 metres from the lower level to a height of at least 900 mm above the top level served by the ladder.
- Ensuring that the cage afford firm support along its whole length for the back of the person climbing the ladder, and for which purpose no part of the cage shall be more than 700 mm away from the level of the rungs.
- Ensuring that all ladders are inspected at specified period and keep the records.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 _____ <b>SIGNATURE</b>	<u>LADDER INSPECTOR</u> _____ <b>DESIGNATION</b>	<u>04/12/2018</u> _____ <b>DATE</b>
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<b>ACCEPTANCE OF DESIGNATION</b>
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I accept the assignment as set out above and confirm my understanding of the duties involved.

 _____ <b>SIGNATURE</b>	<u>LADDER INSPECTOR</u> _____ <b>DESIGNATION</b>	<u>04/12/2018</u> _____ <b>DATE</b>
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Address: Unit 5, Block D,  
Wellness Corporate Office Park,  
Hartbeespoort, 0126.  
Postal Address: Postnet Suite 429,  
Private Bag X0001, Ifafi, 0260  
Email info@msheq.co.za  
Mobile: +27 82 444 0493



Accredited Training Provider registered with  
MERSETA Reg.no 17-QA/ACC/1131/15  
HWSETA Reg. no HW591PA169750  
TETA Reg. no TETA16/753  
SERVICES SETA Reg. no 12292  
to provide accredited training per the  
Occupational Health and Safety Act

# CERTIFICATE OF TRAINING


**A. DU PLESSIS**  
8802115215080

Has successfully completed

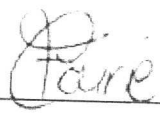
## WORK AT HEIGHTS

Unit Standard ID Number 229998

Course Number:           WAHCK20181130  
Certificate Number:       WAHCK2018113001  
Date Issued:               30/11/2018  
Date Expired:              29/11/2020  
Facilitator Reg:            14207

  
\_\_\_\_\_  
**Managing Director**  
**Charne Karaolis**



  
\_\_\_\_\_  
**Facilitator**  
**Charne Fourie**

This certificate is issued without any corrections or erasures.  
This Certificate is valid for a period of (2) two years from date of issue.

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/022
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

**WORKING AT HEIGHTS  
SUPERVISOR**



I,	<b>MARTIN DU PLESSIS</b>	8405045359083.
	representing <b>THENJIWE SUPPLIES &amp; REPAIRS</b> on the	<b>MACSTEEL</b>
	<b>ANDRÉ-CHARL DU PLESSIS</b>	hereby appoint, 8802115215080
with the duty of <u>Working at Heights Supervisor</u> , GSR 6 and 12 and your area of responsibility is as follows;		
<b>MACSTEEL HEADOFFICE</b>		
04/12/2018	04/12/2019	

- You are charged with reporting on the following issues:
- Deviations and areas of non-compliance (which you cannot rectify) - Immediately.
  - Submitting a monthly report- Monthly

The monthly report shall consist of the following information and shall be submitted in the approved format:

- Pre-work Inspections.
- Planned Task Observations.
- Task Analysis.
- Continuous Risk Assessments.
- Performance Measurement of Employees.
- Incidents (Near misses, Accidents, First Aid Treatments)
- Investigations

Attached are the relevant legal references for this appointment. Ensure that you familiarise yourself with the legal requirements of the Occupational Health and Safety Act 85 of 1993 (OHSA):

- |              |             |   |
|--------------|-------------|---|
| Appendix 1:  | Section 8:  | General Duties of Employers to their Employees  |
| Appendix 2:  | Section 9:  | General Duties of Employers and Self-Employed Persons to Persons other than their Employees |
| Appendix 4:  | Section 11: | Listed Work   |
| Appendix 5:  | Section 12: | General Duties of Employers regarding Listed Work   |
| Appendix 7:  | Section 14: | General Duties of Employees at Work   |
| Appendix 8:  | Section 15: | Duty not to interfere with, damage or misuse  |
| Appendix 15: | Section 31: | Investigations  |
| Appendix 16: | Section 38: | Offenses, penalties and special orders of the court   |

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 _____ SIGNATURE	Working At Heights Supervisor _____ DESIGNATION	04/12/2018 _____ DATE
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### 1.1.1 ACCEPTANCE OF DESIGNATION

I accept the assignment as set out above and confirm my understanding of the duties involved.

 _____ SIGNATURE	Working At Heights Supervisor _____ DESIGNATION	04/12/2018 _____ DATE
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Address: Unit 5, Block D,  
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SERVICES SETA Reg. no 12292  
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Occupational Health and Safety Act

# CERTIFICATE OF TRAINING


**A. DU PLESSIS**  
8802115215080

Has successfully completed


**WORK AT HEIGHTS**

Unit Standard ID Number 229998

Course Number: WAHCK20181130  
Certificate Number: WAHCK2018113001  
Date Issued: 30/11/2018  
Date Expired: 29/11/2020  
Facilitator Reg: 14207

  
\_\_\_\_\_  
Managing Director  
Charne Karaolis



  
\_\_\_\_\_  
Facilitator  
Charne Fourie

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# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/025
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## FALL PROTECTION PLAN DEVELOPER APPOINTMENT



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
<b>representing THENJIWE SUPPLIES &amp; REPAIRS on the</b>	<b>MACSTEEL</b>	<b>hereby appoint,</b>
<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>	
<b>with the duty of <u>Fall Protection Plan Developer</u>, CR 10(1) (a) and your area of responsibility is as follows;</b>		
<b>MACSTEEL HEADOFFICE</b>		
<b>04/12/2018</b>	<b>04/12/2019</b>	

Your duties will include but not limited to;

- Create and establish a fall protection plan according to site specifications.
- To establish the hazards to the health and / or safety of all employees to any work which is performed and establish the necessary precautionary measures to be taken.
- Provide all health and safety information, instructions, supervision and training as required for the work that your employees need to do.
- Do not permit any employee to do any work, unless the required precautionary measures have been taken.
- Ensure that all employees under your control comply with the requirements of the Occupational Health and Safety Act, 85 of 1993 as amended from time to time.
- Enforce all measures necessary as required in the interest of health and safety.
- Ensure that all employees are informed, regarding the scope of their authority.
- Ensure that any and all deviations from the set standards are rectified immediately.
- Follow up all recommendations given and ensure implementation thereof.
- Insure that all employees have been made aware of the Health and Safety Policy and that it is adopted by you and your employees.
- To supply and maintain all occupational health and safety systems where required.
- To eliminate or mitigate any and all hazards or potential hazards.
- To ensure the safety and absence of risk (s) to the employee's health.
- Ensure that all types of incidence that come to your attention is reported and investigated as per the "Accident / Incident Reporting and Investigating Procedure".
- Ensure proper compliance with Section 24 incidents and that all the required documentation are completed and submitted.
- Ensure that ALL RESPONSIBLE PERSONS are immediately informed of ALL accidents and / or incidents that occur.
- In executing these duties, your attention is drawn to the provisions of Sections 7, 8, 9, 10, 12, 13, 24, 37 and 38 of the Occupational Health and Safety Act, 85 of 1993 as amended from time to time

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

	<i>Fall protection developer</i>	<i>04/12/18</i>
<b>SIGNATURE</b>	<b>DESIGNATION</b>	<b>DATE</b>

### ACCEPTANCE OF DESIGNATION

I accept the assignment as set out above and confirm my understanding of the duties involved.

	<i>Fall protection developer</i>	<i>4/12/18</i>
<b>SIGNATURE</b>	<b>DESIGNATION</b>	<b>DATE</b>

Address: Unit 5, Block D,  
Wellness Corporate Office Park,  
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TETA Reg. no TETA16/753  
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# CERTIFICATE OF TRAINING


**M. DU PLESSIS**  
8405045359083

Has successfully completed

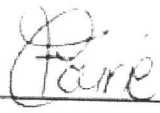
## FALL PROTECTION PLAN DEVELOPER

Unit Standard ID Number 229995

Course Number: FPPDCK20181129  
Certificate Number: FPPDCK2018112901  
Date Issued: 29/11/2018  
Date Expired: 28/11/2020  
Facilitator Reg: 14207

  
\_\_\_\_\_  
**Managing Director**  
Charne Karaolis



  
\_\_\_\_\_  
**Facilitator**  
Charne Fourie

This certificate is issued without any corrections or erasures.  
This Certificate is valid for a period of (2) two years from date of issue.

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/022
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

**WORKING AT HEIGHTS  
SUPERVISOR**



I,	<b>MARTIN DU PLESSIS</b>	8405045359083
representing <b>THENJIWE SUPPLIES &amp; REPAIRS</b> on the		<b>MACSTEEL</b>
		hereby appoint,
<b>MARTIN DU PLESSIS</b>		8405045359083
with the duty of <u>Working at Heights Supervisor</u> , GSR 6 and 12 and your area of responsibility is as follows;		
<b>MACSTEEL HEADOFFICE</b>		
04/12/2018	04/12/2019	

You are charged with reporting on the following issues:

- Deviations and areas of non-compliance (which you cannot rectify) - Immediately.
- Submitting a monthly report- Monthly

The monthly report shall consist of the following information and shall be submitted in the approved format:

- Pre-work Inspections.
- Planned Task Observations.
- Task Analysis.
- Continuous Risk Assessments.
- Performance Measurement of Employees.
- Incidents (Near misses, Accidents, First Aid Treatments)
- Investigations

Attached are the relevant legal references for this appointment. Ensure that you familiarise yourself with the legal requirements of the Occupational Health and Safety Act 85 of 1993 (OHSA):

- Appendix 1: Section 8: General Duties of Employers to their Employees
- Appendix 2: Section 9: General Duties of Employers and Self-Employed Persons to Persons other than their Employees
- Appendix 4: Section 11: Listed Work
- Appendix 5: Section 12: General Duties of Employers regarding Listed Work
- Appendix 7: Section 14: General Duties of Employees at Work
- Appendix 8: Section 15: Duty not to interfere with, damage or misuse
- Appendix 15: Section 31: Investigations
- Appendix 16: Section 38: Offenses, penalties and special orders of the court

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 _____ SIGNATURE	Working at heights _____ DESIGNATION	04/12/18 _____ DATE
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**1.1.1 ACCEPTANCE OF DESIGNATION**

I accept the assignment as set out above and confirm my understanding of the duties involved.

 _____ SIGNATURE	Working at heights _____ DESIGNATION	04/12/18 _____ DATE
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SERVICES SETA Reg. no 12292  
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Occupational Health and Safety Act

# CERTIFICATE OF TRAINING

**M. DU PLESSIS**  
8405045359083

Has successfully completed

**WORK AT HEIGHTS**

Unit Standard ID Number 229998


Course Number: WAHCK20181130

Certificate Number: WAHCK2018113002


Date Issued: 30/11/2018

Date Expired: 29/11/2020

Facilitator Reg: 14207

  
\_\_\_\_\_  
**Managing Director**  
Charne Karaolis



  
\_\_\_\_\_  
**Facilitator**  
Charne Fourie

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This Certificate is valid for a period of (2) two years from date of issue.

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/017
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## SCAFFOLD ERECTOR APPOINTMENT



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
<b>representing THENJIWE SUPPLIES &amp; REPAIRS on the</b>	<b>MACSTEEL</b>	<b>hereby appoint,</b>
<b>JADE SHANE BRUMMER</b>		<b>97051551082</b>
<b>with the duty of <u>Scaffold Erector</u>, CR 16 (1) and your area of responsibility is as follows;</b>		
<b>MACSTEEL HEADOFFICE</b>		
<b>04/12/2018</b>		<b>04/12/2019</b>

Your duties will include but not limited to;

- Ensure that all company procedures regarding **scaffolding** along with the applicable legislative requirements and any specific client requirements are implemented and adhered to.
- Ensure that all workers erecting or dismantling scaffolding utilise the necessary personal protective equipment issued to them, with special reference to fall protection equipment.
- Ensure that all equipment used is suitable for the application and constructed of sound material.
- Ensure that all scaffolding structures are erected on firm and stable foundations and that suitable base and sole plates are used.
- Ensure that all scaffolding structures have level horizontals and plumb uprights, and that all inter-linking scaffold members are firmly secured and braced.
- Ensure that all scaffolding structures are firmly braced and secured to solid structures by means of suitable ties or prop supports.
- Ensure that all scaffolding platforms are fully boarded and secured, and that all working platforms have hand-railing around.
- Ensure that all scaffolding equipment and material is handled and lowered safely and that all material is stacked and stored neatly.
- Ensure that signs are erected on scaffold structures stating whether they are Safe or Unsafe to use.
- Ensure that adequate precautions are taken to secure decking panels, scaffold boards and other working platforms, in order to prevent workers from falling through.
- Ensure that safe access is provided to all working areas on scaffolding, formwork, and support work areas.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 SIGNATURE	<u>Scaffold Erector</u> DESIGNATION	<u>04/12/18</u> DATE
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### 1.1.1 ACCEPTANCE OF DESIGNATION

I accept the assignment as set out above and confirm my understanding of the duties involved.

 SIGNATURE	<u>Scaffold Erector</u> DESIGNATION	<u>04/12/18</u> DATE
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Address: Unit 5, Block D,  
Wellness Corporate Office Park,  
Hartbeespoort, 0126.  
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HWSETA Reg. no HW591PA169750  
TETA Reg. no TETA16/753  
SERVICESETA Reg. no 12292  
to provide accredited training per the  
Occupational Health and Safety Act

# CERTIFICATE OF TRAINING

**J.S. BRUMMER**

9705155151082

Has successfully completed

**ERECT AND DISMANTLE SCAFFOLDING**

Unit Standard ID Number 9672

Course Number: EDSCK20181126

Certificate Number: EDSCK2018112601

Date Issued: 26/11/2018

Date Expired: 25/11/2020

Facilitator Reg: 14207

A handwritten signature in black ink, appearing to read 'Charne Karaolis', written over a horizontal line.

**Managing Director**

**Charne Karaolis**



A handwritten signature in black ink, appearing to read 'Charne Fourie', written over a horizontal line.

**Facilitator**

**Charne Fourie**

This certificate is issued without any corrections or erasures.  
This Certificate is valid for a period of (2) two years from date of issue.



# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/016
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## RISK ASSESSOR APPOINTMENT



I,	MARTIN DU PLESSI	8405045359083
<b>representing THENJIWE SUPPLIES &amp; REPAIRS hereby appoint,</b>		
	VICTOR TIEDT	9009285094084
<b>with the duty of <u>Risk Assessor, OHS act 8 (2)(b-c-d)</u> and your area of responsibility is as follows;</b>		
MACSTEEL		
	04/12/2018	04/12/2019

Your duties will include but not limited to;

- Facilitating the Company Risk Assessment Process and leading the Risk Assessment Team.
- Co-ordination and implementation of all company safety, health and environmental procedures.
- Co-ordination and implementation of all applicable legislative requirements.
- Identification of risks and hazards to which employees may be exposed to.
- Evaluation of risks and hazards to which employees may be exposed to.
- Ensuring that Task Risk Assessments are formally documented and that they address mitigation, reduction and control of the risks and hazards identified.
- Ensure that a monitoring and review plan is in place and adhered to.
- Ensure that all Task Risk Assessments are reviewed in conjunction with the safety committee or with a representative group of employees.
- Ensure that all Task Risk Assessments are communicated with all employees and that employees sign acknowledgement thereof in a register.
- Ensure that all are informed of the risks and hazards identified.
- Ensure that all reasonable steps are taken to ensure the health and safety of all persons.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 SIGNATURE	Risk Assessor DESIGNATION	04/12/2018 DATE
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<b>ACCEPTANCE OF DESIGNATION</b>		
I accept the assignment as set out above and confirm my understanding of the duties involved.		
 SIGNATURE	Risk Assessor DESIGNATION	04/12/2018 DATE




# Certificate of Completion

This serves to certify that

V Tiedt  
ID 900928 5094 084

Attended and completed the

LN Hazard Identification & Risk Assessment  
Course— Theory

  
Facilitator

Date: 01-10-2013  
Duration: 1 Day  
Certificate Nr: LNC25325/2013

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/020
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## HEALTH & SAFETY REPRESENTATIVE APPOINTMENT



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
representing THENJIWE SUPPLIES & REPAIRS hereby appoint,		
	<b>VICTOR TIEDT</b>	<b>9009285094084</b>
with the duty of <u>Health and Safety Representative OHS act 17</u> and your area of responsibility is as follows;		
<b>MACSTEEL</b>		
	<b>04/12/2018</b>	<b>04/12/2019</b>

Your duties will include but not limited to;

- Reviewing the effectiveness of health and safety measures in your area of responsibility.
- Identifying potential hazards, unsafe acts and unsafe conditions and then reporting them to your supervisor.
- Ensuring that all injuries within your area are reported to a supervisor by the end of the shift or day.
- Investigating and examining the causes of incidents and attending formal inquiries.
- Investigating complaints by any employee relating to that employee's health and safety at work.
- Conducting a formal monthly inspection in your workplace and submitting the report to your supervisor.
- Participate in consultations with formal Inspectors and assisting them in their inspections and investigations.
- Participate in any internal health and safety audit being conducted at the workplace.
- Attending formal Health & Safety Committee meetings as required by your workplace.
- Reviewing all health and safety related matters within the Health & Safety Committee meetings.
- Inform and advise fellow employees of health and safety issues raised in the meetings.
- Performing other functions as determined by the Health & Safety Committee.
- Where possible preventing employees from conducting unsafe acts.
- Reporting to management of any employee who continually fails to comply to the Company SHE Rules.
- Monitoring and maintaining a safe working environment in your workplace area.
- Monitoring and maintaining safety equipment and PPE and reporting concerns to your supervisor.
- Assist and advise fellow employees on all relevant health and safety related issues.

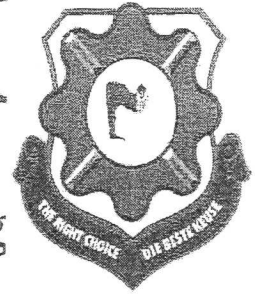
You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

	<i>Health and Safety Representative</i>	<i>04/12/2018</i>
<b>SIGNATURE</b>	<b>DESIGNATION</b>	<b>DATE</b>

<b>ACCEPTANCE OF DESIGNATION</b>		
I accept the assignment as set out above and confirm my understanding of the duties involved.		
	<i>Health and Safety Representative</i>	<i>04/12/2018</i>
<b>SIGNATURE</b>	<b>DESIGNATION</b>	<b>DATE</b>



# BAYTECK



## Operator Safety Training

# Certificate of Competence

NAME OF CANDIDATE

**V. TIEDT**

IDENTITY NUMBER

**900928 5094 08 4**

HAS SUCCESSFULLY COMPLETED THE FOLLOWING TRAINING  
COURSE

**OCCUPATIONAL HEALTH & SAFETY REPRESENTATIVE**

PERIOD OF TRAINING: 31<sup>ST</sup> OCTOBER 2011

DATE OF ISSUE: 31<sup>ST</sup> OCTOBER 2011

CERTIFICATE NUMBER: 011-0114

REGISTRATION NO: BASED ON SAQA: 259622

INSTRUCTOR:

DIRECTOR:



THIS CERTIFICATE IS ISSUED WITHOUT ANY CORRECTIONS

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/020
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## HEALTH & SAFETY REPRESENTATIVE APPOINTMENT



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
representing THENJIWE SUPPLIES & REPAIRS hereby appoint,		
	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
<b>with the duty of <u>Health and Safety Representative OHS act 17</u> and your area of responsibility is as follows;</b>		
<b>MACSTEEL</b>		
	<b>04/12/2018</b>	<b>04/12/2019</b>

Your duties will include but not limited to;

- Reviewing the effectiveness of health and safety measures in your area of responsibility.
- Identifying potential hazards, unsafe acts and unsafe conditions and then reporting them to your supervisor.
- Ensuring that all injuries within your area are reported to a supervisor by the end of the shift or day.
- Investigating and examining the causes of incidents and attending formal inquiries.
- Investigating complaints by any employee relating to that employee's health and safety at work.
- Conducting a formal monthly inspection in your workplace and submitting the report to your supervisor.
- Participate in consultations with formal Inspectors and assisting them in their inspections and investigations.
- Participate in any internal health and safety audit being conducted at the workplace.
- Attending formal Health & Safety Committee meetings as required by your workplace.
- Reviewing all health and safety related matters within the Health & Safety Committee meetings.
- Inform and advise fellow employees of health and safety issues raised in the meetings.
- Performing other functions as determined by the Health & Safety Committee.
- Where possible preventing employees from conducting unsafe acts.
- Reporting to management of any employee who continually fails to comply to the Company SHE Rules.
- Monitoring and maintaining a safe working environment in your workplace area.
- Monitoring and maintaining safety equipment and PPE and reporting concerns to your supervisor.
- Assist and advise fellow employees on all relevant health and safety related issues.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

<b>SIGNATURE</b>	<i>Health &amp; Safety Rep</i> <b>DESIGNATION</b>	<i>04/12/18</i> <b>DATE</b>
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### ACCEPTANCE OF DESIGNATION

I accept the assignment as set out above and confirm my understanding of the duties involved.

<b>SIGNATURE</b>	<i>Health &amp; Safety Rep</i> <b>DESIGNATION</b>	<i>04/12/18</i> <b>DATE</b>
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# CERTIFICATE



**PROVISO**  
TRAINING COLLEGE  
Heart to heart - hand to hand training

This is to certify that

**M Du Plessis**


**Id Number: 8405045359083**

**Has successfully completed a training course  
And appropriate test in**

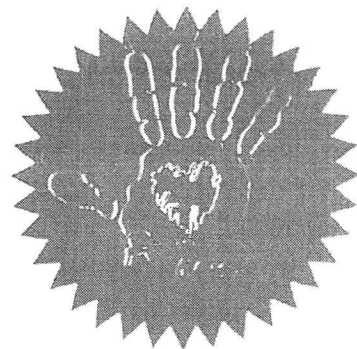
**She Rep**

Training period: 28 September 2015

  
FACILITATOR/ASSESSOR

  
DIRECTOR

Cert nr: 090913/5741



# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/018
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## SCAFFOLD INSPECTOR APPOINTMENT



I,	MARTIN DU PLESSIS	8404056359083
<b>representing THENJIWE SUPPLIES &amp; REPAIRS on the</b>	<b>MACSTEEL</b>	<b>hereby appoint,</b>
MARTIN DU PLESSIS	8405045359083	
<b>with the duty of <u>Scaffold Inspector</u>, CR 16 (1) and your area of responsibility is as follows;</b>		
MACSTEEL HEADOFFICE		
04/12/2018	04/12/2018	

Your duties will include but not limited to;

- Ensure that all company procedures regarding **scaffolding** along with the applicable legislative requirements and any specific client requirements are implemented and adhered to.
- Ensure that all scaffolding is adequately designed, erected, supported, braced, used, handled, maintained and dismantled in a safe manor.
- Ensure that all scaffolding is erected and dismantled under competent supervision.
- Ensure that all equipment used is suitable for the application and constructed of sound material.
- Ensure that all scaffolding structures are safe to use with special reference to stable foundations, secure horizontals and uprights, secure bracing and ties, fully boarded safe working platforms and hand-railing.
- Ensure that signs are erected on scaffold structures stating whether they are Safe or Unsafe to use.
- Ensure that all scaffold structures are inspected onto a register weekly and after inclement weather.
- Ensure that adequate precautions are taken to secure scaffold boards and other working platforms, in order to prevent workers from falling through.
- Ensure that precautionary measures are taken to prevent workers from slipping and tripping while working on scaffold structures due to poor housekeeping practices.
- Ensure that all scaffolding is designed, erected, supported, braced and maintained to withstand the anticipated vertical and lateral loads which may be applied to the structure.
- Ensure that safe access is provided to all working areas on scaffolding work areas and that hand-railing is provided around all working platforms.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

SIGNATURE	Scaffold inspector DESIGNATION	4/12/18 DATE
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**1.1.1 ACCEPTANCE OF DESIGNATION**

I accept the assignment as set out above and confirm my understanding of the duties involved.

SIGNATURE	Scaffold inspector DESIGNATION	04/12/18 DATE
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Address: Unit 5, Block D,  
Wellness Corporate Office Park,  
Hartbeespoort, 0126.  
Postal Address: Postnet Suite 429,  
Private Bag X0001, Ifafi, 0260  
Email info@msheq.co.za  
Mobile: +27 82 444 0493



Accredited Training Provider registered with  
MERSETA Reg.no 17-QA/ACC/1131/15  
HWSETA Reg. no HW591PA169750  
TETA Reg. no TETA16/753  
SERVICES SETA Reg. no 12292  
to provide accredited training per the  
Occupational Health and Safety Act

# CERTIFICATE OF TRAINING

**M. DU PLESSIS**

8405045359083

Has successfully completed

**SCAFFOLD INSPECTOR**

Course Number: SICK20181127  
Certificate Number: SICK2018112701  
Date Issued: 27/11/2018  
Date Expired: 26/11/2020  
Facilitator Reg: 14207

A handwritten signature in black ink, appearing to read 'Charne Karaolis', positioned above a horizontal line.

**Managing Director**

**Charne Karaolis**



A handwritten signature in black ink, appearing to read 'Charne Fourie', positioned above a horizontal line.

**Facilitator**

**Charne Fourie**

This certificate is issued without any corrections or erasures.  
This Certificate is valid for a period of (2) two years from date of issue.



# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/016
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

## RISK ASSESSOR APPOINTMENT



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359084</b>
representing THENJIWE SUPPLIES & REPAIRS hereby appoint,		
	<b>MARTIN DU PLESSIS</b>	<b>8405045359084</b>
with the duty of <u>Risk Assessor, OHS act 8 (2)(b-c-d)</u> and your area of responsibility is as follows;		
<b>MACSTEEL HEADOFFICE</b>		
	<b>04/12/2018</b>	<b>04/12/2018</b>

Your duties will include but not limited to;

- Facilitating the Company Risk Assessment Process and leading the Risk Assessment Team.
- Co-ordination and implementation of all company safety, health and environmental procedures.
- Co-ordination and implementation of all applicable legislative requirements.
- Identification of risks and hazards to which employees may be exposed to.
- Evaluation of risks and hazards to which employees may be exposed to.
- Ensuring that Task Risk Assessments are formally documented and that they address mitigation, reduction and control of the risks and hazards identified.
- Ensure that a monitoring and review plan is in place and adhered to.
- Ensure that all Task Risk Assessments are reviewed in conjunction with the safety committee or with a representative group of employees.
- Ensure that all Task Risk Assessments are communicated with all employees and that employees sign acknowledgement thereof in a register.
- Ensure that all are informed of the risks and hazards identified.
- Ensure that all reasonable steps are taken to ensure the health and safety of all persons.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

<b>SIGNATURE</b>	<u>Risk Assessor</u> <b>DESIGNATION</b>	<u>04/12/18</u> <b>DATE</b>
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### ACCEPTANCE OF DESIGNATION

I accept the assignment as set out above and confirm my understanding of the duties involved.

<b>SIGNATURE</b>	<u>Risk Assessor</u> <b>DESIGNATION</b>	<u>04/12/18</u> <b>DATE</b>
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Address: Unit 5, Block D,  
Wellness Corporate Office Park,  
Hartbeespoort, 0126.  
Postal Address: Postnet Suite 429,  
Private Bag X0001, Ifafi, 0260  
Email info@msheq.co.za  
Mobile: +27 82 444 0493



Accredited Training Provider registered with  
MERSETA Reg.no 17-QA/ACC/1131/15  
HWSETA Reg. no HW591PA169750  
TETA Reg. no TETA16/753  
SERVICES SETA Reg. no 12292  
to provide accredited training per the  
Occupational Health and Safety Act

# CERTIFICATE OF TRAINING

**M. DU PLESSIS**

8405045359083

Has successfully completed

## HAZARD IDENTIFICATION AND RISK ASSESSMENT

Unit Standard ID Number 13167

Course Number: HIRACK20181128

Certificate Number: HIRACK2018112802

Date Issued: 28/11/2018

Date Expired: 27/11/2020

Facilitator Reg: 14207

A handwritten signature in black ink, appearing to read 'Charne Karaolis', positioned above a horizontal line.

**Managing Director**

**Charne Karaolis**



A handwritten signature in black ink, appearing to read 'Charne Fourie', positioned above a horizontal line.

**Facilitator**

**Charne Fourie**

This certificate is issued without any corrections or erasures.  
This Certificate is valid for a period of (2) two years from date of issue.

# THENJIWE SUPPLIES & REPAIRS

Reference Number	TSR/APP/005
Implementation Date	03.12.2018
Revision / Amendment Number	0
Revision / Amendment Date	03.12.2018

**ELECTRICIAN**



I,	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
representing THENJIWE SUPPLIES & REPAIRS hereby appoint,		
	<b>MARTIN DU PLESSIS</b>	<b>8405045359083</b>
with the duty of <u>Electrician</u> , EIR9 and your area of responsibility is as follows;		
<b>MACSTEEL HEADOFFICE</b>		
	<b>04/12/2018</b>	<b>04/12/2018</b>

Your duties will include but not limited to;

- Ensure that all company procedures regarding **electrical equipment**, along with the applicable legislative requirements and any specific client requirements are implemented and adhered to.
- Ensure that all temporary electrical distribution points (DB's) are in a safe condition and safe to use.
- Ensure that all portable electrical equipment is in a safe condition and are safe to use.
- Ensure that all wiring of plugs is done correctly (Yellow/Green – earth, Blue – Neutral, Brown – live)
- Ensure that all wiring is properly secured into the plugs.
- Ensure that all extension cables are in a safe condition with damaged sections properly repaired.
- Ensure that all switches and safety guards are in working order on all portable electrical tools.
- Ensure that all DB's have no open or exposed wiring and that all backing plates are secured.
- Ensure that all plug points on DB's are secure, labeled and safe to use.
- Ensure that all circuit breakers are secured properly labeled and that cover plates cover all exposed wiring.
- Ensure that all DB's are equipped with adequate earth leakage devices and that they are operational.
- Ensure that all temporary lighting connections are connected accordingly.
- Ensure that all necessary warning signs are posted on distribution boards and relevant substations.
- Ensure that all DB's are protected and kept clear of any water hazards.
- Ensure that all temporary electrical distribution points (DB's), portable electrical equipment (tools), and other dangerous electrical equipment are numbered, inspected monthly and that the findings are recorded onto a register.

You are to take all reasonable steps to ensure the health and safety of all persons associated with this designation. This appointment also entrusts you to assist and advise all employees in ensuring adherence to company and statutory health, safety and environmental requirements. Please familiarise yourself with these requirements and report all deviations and areas of non-compliance, which you cannot rectify to me directly.

 _____ <b>SIGNATURE</b>	Electrician _____ <b>DESIGNATION</b>	4/12/18 _____ <b>DATE</b>
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**ACCEPTANCE OF DESIGNATION**

I accept the assignment as set out above and confirm my understanding of the duties involved.

 _____ <b>SIGNATURE</b>	Electrician _____ <b>DESIGNATION</b>	04/12/18 _____ <b>DATE</b>
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Republic of South Africa

# TRADE CERTIFICATE

**MARTIN DU PLESSIS**

Identity Number : **8405045359083**

is declared competent in the trade

**ELECTRICIAN**

Listed Trade and Code on the Organising Framework for Occupations  
671101 : Electrician

Certificate Number : **12/76655**

Trade Test Date : **2016-06-23**

Date Issued : **2016-08-19**

*A. Joyce Mashabela*

Chief Executive Officer

issued under Section 26 (D) (4) of the Skills Development Act, 1998 (Act No 97 of 1998)



Q 15206450



This certificate is issued without alteration or erasure of any kind