

**THENJIWE SUPPLIES & REPAIRS**

Reference Number	TSR/RA/005
Implementation Date	03.12.2018
Revision Number	0
Revision Number	03.12.2018

**TASK SPECIFIC RISK ASSESSMENT  
GENERAL OFFICE WORK**



List Risk Assessment Team Names	Training Required	Type of Risk Assessment	General Office Work
	General Safety Induction	Risk Assessment No.	
	Operator Training	Revision No.	0
	Toolbox Talk (Specific)	Date of original issue	
	Drivers License	Date revised	
	Working At Heights	Management Representative Signature	
	Fire Fighting	Managing Director	
	First Aid		
	Power Tool Training		
	Hazardous Chemical Handling & Storing		
	Stacking & Storing		
	Emergency Coordinator		